

**REGISTERED COMPANY NUMBER: 08230197 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1151194**

Report of the Trustees and  
Financial Statements for the Year Ended 31 March 2019  
for  
Veterans in Communities  
(A Company Limited by Guarantee)

N J Grindrod & Co Limited  
21 Hare Hill Road  
Littleborough  
Lancashire  
OL15 9AD

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Veterans in Communities

Reference and Administrative Details  
for the Year Ended 31 March 2019

**TRUSTEES**

R Barker MBE (Chairman)  
J F Beilby (resigned 12.9.18)  
C E Crawforth  
B G Hyde  
J B Payton MBE  
D A Peat OBE  
Major C R Smethurst  
W Ogden (resigned 10.8.18)  
C Gill (appointed 16.5.19)

**COMPANY SECRETARY**

J B Payton MBE

**REGISTERED OFFICE**

VIC Centre  
12 Bury Road  
Haslingden  
Rossendale  
BB4 5PL

**REGISTERED COMPANY  
NUMBER**

08230197 (England and Wales)

**REGISTERED CHARITY  
NUMBER**

1151194

**INDEPENDENT EXAMINER**

N J Grindrod & Co Limited  
21 Hare Hill Road  
Littleborough  
Lancashire  
OL15 9AD

**SOLICITORS**

Woodcock & Sons, Princess Street, Haslingden,  
Rossendale, Lancashire. BB4 5NH

## Veterans in Communities

### Report of the Trustees for the Year Ended 31 March 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

## **OBJECTIVES AND ACTIVITIES**

### **Charitable Objects**

The charitable objects of VIC as registered with the Charity Commission are:

To relieve need, suffering and distress amongst veterans of all branches of the Armed Forces and their partners, spouses and dependents in such ways as the Trustees shall think fit, particularly but not exclusively, by providing a comprehensive and diverse outreach programme developed, designed and delivered by veterans for veterans in the North West which supports veterans suffering the effects of war and have found the transition from military to civilian life difficult as a means to preserve and protect their physical and mental health; support their resettlement, rehabilitation, if needed, and their retraining to help them obtain employment.

### **VIC Mission Statement**

To ensure that ex-service personnel and their families can return to, belong and prosper in their communities.

### **Objectives**

- To provide open access to a trusted single point of contact ensuring all who may experience immediate and future difficulty in transitioning from military to civilian life in any way know where to go, who to see and what to do
- To provide a range of interventions to meet the individual need of the AFC member to accomplish transition
- To provide access to every opportunity available to maintain health and wellbeing and achieve a return to economic activity
- To provide ongoing support to veterans and their families that promotes continuing recovery for as long as is required and recognition that family and dependants as integral to recovery
- To deliver back to the community the benefit of their service skills and knowledge
- To provide subject matter expertise and support to Local Authorities and their Armed Forces Community Covenant partners in gaining a 'veterans eye-view' and assistance in engaging with the community
- To highlight and promote awareness of veterans needs
- To establish pathways and partnerships for joint working to achieve mutual outcomes and resource efficiencies

Veterans in Communities is founded on peer support and committed to partnership and collaborative working to achieve positive outcomes that result in returning, belonging and prospering.



## **OBJECTIVES AND ACTIVITIES**

### **VIC Aims**

- To provide support for ex-military personnel, ex-emergency services and prison service personnel and their families
- To encourage others to bring their knowledge, experience and expertise to provide help, support and advice to members of the Armed Forces and uniformed civilian communities and build on existing services and develop others
- To encourage the integration of former service personnel into civilian life by encouraging them to contribute their service experience and skills to help the local community
- To work together in partnership with others to support the Armed Forces Community Covenant in recognising in-service and ex-service personnel and their families.
- To establish partnerships through pledges which while not replacing statutory services, work towards addressing issues which affect former armed forces personnel and their families.

### **Volunteers**

VIC could not function without its volunteers. They are found in every area of VIC, contributing their time, skills, knowledge and effort. They plan and deliver so many activities; art group; singing group; craft group; walks; outreach; woodwork courses; one to one IT support; skills training; stalls and information stands; fundraising assistance.

Over the year we asked some of our regular volunteers to complete timesheets so that we could demonstrate to them and to others just how valuable they are. Ten of our volunteers did this and racked up just over 4,000 voluntary hours contributed to VIC. If those hours had been paid at national minimum wage VIC would have needed an additional £32,881 funding.

We are indebted to their commitment, generosity and support and grateful for each and every one of our volunteers.

## **STRATEGIC REPORT**

### **Achievement and performance**

#### *Fundraising activities*

VIC has worked hard during the year to increase the financial contribution of fundraising and events. Much of this is thanks to the sterling efforts of the VIC Singing Group from collections during their performances in local supermarkets.

Veterans and Voices returned for a second year, featuring the VIC Singing Group and Haslingden and Helmshore Band. Ticket sales increased and the amount raised exceeded the previous year.

A joint venture with Haslingden Community Link resulted in a successful Ceilidh evening in September. We were delighted that the Aontacht Academy of Irish Dancing gave a free performance of Irish dancing, and that Frolicking Pete and the Fumbling Fingers Concertina Ceilidh Band provided the music and instructions.

Members of the public continued to be very generous, particularly at Christmas. Thanks to the donations of food and toiletries we were able to distribute over 25 hampers to those living alone or with limited income. In partnership with Tesco Haslingden, we were fortunate to receive large donations of books to be sold at the Tesco annual book sale.

## Veterans in Communities

### Report of the Trustees for the Year Ended 31 March 2019

#### **STRATEGIC REPORT**

##### **Achievement and performance**

Highlights of the achievements of Veterans in Communities during the year can be found from page 24 of this document.

VIC was part of a schools project in Longridge that included a number of secondary and primary schools and culminated in a show at Preston Guild Hall to mark the centenary.

D-Day veteran Lewis Banham returned to the Netherlands for the first time in 74 years to be part of a parade and celebration.

Veterans were invited to attend a special exhibition of WWI memorabilia at the Natural History Museum in Bacup. Two veterans restored the gravestone of a WWI veteran.

VIC were represented at Remembrance Day services across East Lancashire and Heywood, Middleton and Rochdale, with wreaths laid in many places.

In this the year which included the Centenary of World War I Armistice, VIC was heavily involved in a number of projects to mark this event. Member, Ivy Limbrick, a blue light veteran, designed and created a Lest We Forget, handsawn fretwork piece. This was reproduced by another veteran on a variety of products to mark the occasion and sold to raise funds for VIC. She also produced the triptych depicting the three services which is displayed in the VIC Centre reception area.

##### **Financial review**

###### *Financial position*

The Statement of Financial Activities set out on page 9 shows how our funds were raised and applied during the year. This statement separates funds, which the charity itself controls - unrestricted funds, from funds which have to be spent in a manner determined by the donor - restricted funds.

The trustees are guarantors of the company. Their liabilities as set out in the memorandum are limited to £10 per guarantor.

## **STRATEGIC REPORT**

### **Financial review**

#### *Principal funders*

Veterans in Communities is grateful to all the funders who have made the delivery of services possible during the year:

" East Lancashire Clinical Commissioning Group

" Changing Futures project, part of the Building Better Opportunities Fund jointly funded by the Big Lottery Fund and the European Social Fund

" Armed Forces Covenant Trust

VIC is also part of the partnership delivering the Integrated Neighbourhood Teams contract across Heywood, Middleton and Rochdale.

VIC continues to receive support from a number of local small businesses which have maintained their association with VIC over a number of years: Catherine Smythe Media, Liz Henson Photography, and In4Sight. We are also delighted to have built relationships and support with Filter Fabrications, JJ Ormerod, and Marl Pits Garden Centre. The Nowt Poncy Food Company, local to Rossendale, has adopted VIC as their charity and we are delighted to work with them. The appeal for items for our Christmas Hampers was generously supported by Best in Bury Foods as well as members of the public, Nat West Bank in Rawtenstall and other local groups.

Partnership working has proved how vital collaboration and joint working is in meeting the needs of our members. We are fortunate and pleased to have worked with all of our partners; Citizen's Advice Rossendale, Military Veterans Service, Royal British Legion, Rochdale Metropolitan Council, Inspire, Armed Forces Covenant Groups in Burnley, Pendle and Rochdale, to name just a few. The support of local businesses and organisations has also been gratefully received and is essential to our development.

#### *Investment policy*

The Trustees of Veterans in Communities review the Investment Policy on an annual basis, considering cash flow needs of the organisation and the level of reserves available for investment.

At this time the Trustees feel there are not sufficient assets available for investment without creating a high risk level for cashflow.

The Trustees do take into consideration the limits of the Financial Services Compensation Scheme (FSCS). Consequently Veterans in Communities holds bank accounts at two separate institutions; National Westminster and CAF Bank. This enables the distribution of funds to comply with FSCS limits.

The Financial Policy and Procedures outlines the checks and balances in place to regulate financial transactions and handling of money within VIC.

## **STRATEGIC REPORT**

### **Financial review**

#### *Reserves policy*

The Trustees of Veterans in Communities review the Reserves Policy on an annual basis, considering the reserves available, the need to designate funds against potential redundancy costs, future commitments and the level of risk acceptable to the Trustees.

The Trustees have determined that Veterans in Communities will maintain free reserves equivalent to a minimum of 25% of the projected expenditure for the following year. In the event that all or any funding is lost, the reserves will enable VIC to maintain a service whilst researching and sourcing other funding to enable continuity and long term viability of the organisation.

At 31st March 2019 VIC has £101,088 as free reserves after designated funds are accounted for. This represents 52% of budgeted expenditure for the financial year 2019/20. This figure is significantly higher than the parameters set by the Trustees.

However, the Trustees are aware of the changing environment in which our principal funders operate. In particular there are far reaching and substantial changes occurring in the wider health economy leading to reduced budgets, shifting priorities and a reduction in organisational knowledge and experience. The local Clinical Commissioning Groups have been our most constant supporters, but are unable to give guarantees or projections regarding funding post March 2020. Consequently the Trustees will not seek to unduly reduce the free reserves.

VIC is fortunate to hold the asset of the VIC building within its accounts. However, this building is held in trust for the community and its value cannot be realised to the benefit of VIC.

### **Designated funds**

The Trustees of Veterans in Communities have considered the development of the organisation and the length of employment of a number of staff. In order to mitigate against any funding risks in the coming year, the Trustees have deemed it prudent to designate funds to cover any required redundancies. For the period 1st April 2018 to 31st March 2019 this figure will be increased by £3,000 to £13,000.

Veterans in Communities owns a vehicle purchased through grant funding, which has been depreciated over a number of years. Due to the age of the vehicle, the Trustees recognise that there will be additional expenditure to maintain it to an acceptable standard. As at 31st March 2019 the designated fund will remain at £10,000.

Veterans in Communities has the opportunity during the coming year to take advantage of the use of a retail unit rent and rate free to bring services closer to those veterans living in Hyndburn. The sum of £5,000 has been designated to ensure the required equipment and materials can be purchased and provided.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Veterans In Communities (VIC) is a registered charity operating within a company limited by guarantee. VIC Incorporated as a Company Limited by Guarantee in September 2012 and achieved charitable status in March 2013.

VIC currently has a Board of 7 Trustees responsible for governance and developing and driving strategy. A sub group of senior staff and Trustees form the Executive Group that has a day- by-day management role. The Trustees are voluntary social entrepreneurs who are passionate about the area and have worked for years to make it a better place to live and work. They are all local people chosen for their skills and experience. They give generously of their private time, at their own expense, with a shared commitment to building a better future for ex-services personnel, their families and the wider community.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Trustees are bound by a Code of Conduct and receive induction upon appointment. Their term of office lasts for 3 years, at the end of which they are able to be re-elected by the members, if the individual is willing.

The Trustees have not claimed any expenses or received any remuneration during the year.

## **RISK MANAGEMENT**

The Trustees of Veterans in Communities recognise their responsibility to identify, assess and manage all areas of risk in relation to the organisation. The Risk Management Policy outlines the principles of our risk management approach, the processes for identifying risk, and the methods used to assess those risks and mitigate against them.

It covers all matters where risk can arise, compromising staff and visitor safety. Risk management is undertaken in all areas of the organisation. Overall responsibility for risk management lies with the Board of Trustees. However, it is expected that all staff, volunteers and members will play their part in ensuring risk is minimised on a day to day basis.

The main areas of risk are considered to be:

- " Governance
- " Operational
- " Financial
- " Environmental or external
- " Compliance (law and regulation)

The aim of the Risk Management Policy is to create robust structures, systems and processes that will minimise or eliminate, so far as is reasonably practicable, risks to staff, members, volunteers and the organisation by promoting consistency in practice. This policy is aimed at creating a strong understanding of the responsibility for the assessment and management of risk at all levels whether through individual practice or in management arrangements.

## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of Veterans in Communities for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Veterans in Communities

Report of the Trustees  
for the Year Ended 31 March 2019

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 11 September 2019 and signed on the board's behalf by:

A handwritten signature in black ink, appearing to be 'R Barker', written in a cursive style.

R Barker MBE - Trustee

Independent Examiner's Report to the Trustees of  
Veterans in Communities

**Independent examiner's report to the trustees of Veterans in Communities ('the Company')**  
I report to the charity trustees on my examination of the accounts of the Company for the year ended  
31 March 2019.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



N Grindrod  
MAAT  
N J Grindrod & Co Limited  
21 Hare Hill Road  
Littleborough  
Lancashire  
OL15 9AD

11 September 2019

## Veterans in Communities

### Statement of Financial Activities for the Year Ended 31 March 2019

		Unrestricted funds £	Restricted funds £	31.3.19 Total funds £	31.3.18 Total funds £
	Not es				
<b>INCOME AND ENDOWMENTS FROM</b>					
Voluntary income		131,618	3,166	134,784	151,539
<b>Charitable activities</b>					
Charitable Activities		458	40,737	41,195	-
Activities for generating funds	2	15,519	-	15,519	5,871
Investment income	3	<u>118</u>	<u>-</u>	<u>118</u>	<u>29</u>
<b>Total</b>		147,713	43,903	191,616	157,439
 <b>EXPENDITURE ON</b>					
Raising funds		5,009	-	5,009	-
<b>Charitable activities</b>	4				
Charitable Activities		141,933	26,680	168,613	156,667
Governance costs		<u>1,590</u>	<u>-</u>	<u>1,590</u>	<u>1,500</u>
<b>Total</b>		148,532	26,680	175,212	158,167
 <b>NET INCOME/(EXPENDITURE)</b>		(819)	17,223	16,404	(728)
 <b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		101,906	10,342	112,248	112,976
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u>101,087</u>	<u>27,565</u>	<u>128,652</u>	<u>112,248</u>

The notes form part of these financial statements



Veterans in Communities

Statement of Financial Position  
At 31 March 2019

		Unrestricted funds £	Restricted funds £	31.3.19 Total funds £	31.3.18 Total funds £
	Notes				
<b>FIXED ASSETS</b>					
Tangible assets	9	769	270,000	270,769	270,750
<b>CURRENT ASSETS</b>					
Debtors	10	13,489	(265)	13,224	28,160
Cash at bank and in hand		<u>97,710</u>	<u>27,829</u>	<u>125,539</u>	<u>93,183</u>
		111,199	27,564	138,763	121,343
<b>CREDITORS</b>					
Amounts falling due within one year	11	(10,880)	-	(10,880)	(9,845)
<b>NET CURRENT ASSETS</b>		<u>100,319</u>	<u>27,564</u>	<u>127,883</u>	<u>111,498</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		101,088	297,564	398,652	382,248
<b>CREDITORS</b>					
Amounts falling due after more than one year	12	-	(270,000)	(270,000)	(270,000)
<b>NET ASSETS</b>		<u>101,088</u>	<u>27,564</u>	<u>128,652</u>	<u>112,248</u>
<b>FUNDS</b>	13				
Unrestricted funds				101,088	101,906
Restricted funds				<u>27,564</u>	<u>10,342</u>
<b>TOTAL FUNDS</b>				<u>128,652</u>	<u>112,248</u>

The notes form part of these financial statements

Veterans in Communities

Statement of Financial Position - continued

At 31 March 2019

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 11 September 2019 and were signed on its behalf by:

R Barker MBE -Trustee

## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
Plant and machinery	- 25% on cost
Fixtures, fittings and office equipment	- 33% on cost and 25% on cost
Motor vehicles	- 25% on cost

The property is shown at the value when gifted and is not to be depreciated as it has no specific useful life. Its full value is shown within 'Tangible Fixed Assets' (note 9) and 'Contingent liability' (note 12) and will remain there indefinitely. Correspondingly, the 'Contingent liability' (note 12) will remain there indefinitely until VIC no longer has use for the property and it is gifted back to the Haslingden Community.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2019

**2. ACTIVITIES FOR GENERATING FUNDS**

	31.3.19	31.3.18
	£	£
Fundraising events	2,011	-
Rental income	7,045	3,687
Art sales	1,076	2,184
Craft sales	379	-
Other sales	2,810	-
Cafe income	1,425	-
Mini bus hire	773	-
	<u>15,519</u>	<u>5,871</u>

**3. INVESTMENT INCOME**

	31.3.19	31.3.18
	£	£
Bank interest	<u>118</u>	<u>29</u>

**4. CHARITABLE ACTIVITIES COSTS**

	Direct costs	Support costs	Totals
	£	£	£
Charitable Activities	168,613	-	168,613
Governance costs	<u>-</u>	<u>1,590</u>	<u>1,590</u>
	<u>168,613</u>	<u>1,590</u>	<u>170,203</u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.19	31.3.18
	£	£
Accountancy fees	1,590	1,500
Depreciation - owned assets	725	8,798
Surplus on disposal of fixed asset	<u>(79)</u>	<u>-</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2019

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.3.19	31.3.18
Support staff	<u>8</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Voluntary income	144,149	7,390	151,539
Activities for generating funds	5,871	-	5,871
Investment income	<u>29</u>	<u>-</u>	<u>29</u>
<b>Total</b>	<b>150,049</b>	<b>7,390</b>	<b>157,439</b>
 <b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable Activities	98,977	57,690	156,667
Governance costs	<u>1,500</u>	<u>-</u>	<u>1,500</u>
<b>Total</b>	<b>100,477</b>	<b>57,690</b>	<b>158,167</b>
 <b>NET INCOME/(EXPENDITURE)</b>	<b>49,572</b>	<b>(50,300)</b>	<b>(728)</b>
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<b>52,333</b>	<b>60,643</b>	<b>112,976</b>
 <b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>101,905</u></b>	<b><u>10,343</u></b>	<b><u>112,248</u></b>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2019

**9. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Fixtures, fittings and office equipment £	Motor vehicles £	Totals £
<b>COST</b>					
At 1 April 2018	270,000	14,632	29,176	17,994	331,802
Additions	-	-	744	-	744
At 31 March 2019	<u>270,000</u>	<u>14,632</u>	<u>29,920</u>	<u>17,994</u>	<u>332,546</u>
<b>DEPRECIATION</b>					
At 1 April 2018	-	14,632	28,426	17,994	61,052
Charge for year	-	-	725	-	725
At 31 March 2019	<u>-</u>	<u>14,632</u>	<u>29,151</u>	<u>17,994</u>	<u>61,777</u>
<b>NET BOOK VALUE</b>					
At 31 March 2019	<u>270,000</u>	<u>-</u>	<u>769</u>	<u>-</u>	<u>270,769</u>
At 31 March 2018	<u>270,000</u>	<u>-</u>	<u>750</u>	<u>-</u>	<u>270,750</u>

Depreciation on the property is no longer required and has therefore been written back to its original gifted value on the basis that VIC will enjoy use during its lifetime and will not benefit from any appreciation in value after any transfer of ownership.

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.19 £	31.3.18 £
Trade debtors	6,901	21,572
Other debtors	-	96
Prepayments and accrued income	<u>6,323</u>	<u>6,492</u>
	<u>13,224</u>	<u>28,160</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.19 £	31.3.18 £
Trade creditors	8,182	7,241
Accruals	<u>2,698</u>	<u>2,604</u>
	<u>10,880</u>	<u>9,845</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2019

**12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	31.3.19 £	31.3.18 £
Contingent liability in respect of Gifted Property	<u>270,000</u>	<u>270,000</u>

**13. MOVEMENT IN FUNDS**

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
<b>Unrestricted funds</b>				
General fund	36,225	11,685	(5,085)	42,825
Donations	8,599	7,729	-	16,328
Fundraising - Singing	4,418	4,095	(4,418)	4,095
Fundraising-Other	-	4,360	-	4,360
East Lancs CCG	7,584	(4,595)	-	2,989
Voices Concert	1,503	-	1,503	3,006
HMR-INT	23,577	(23,577)	-	-
Vehicle Replacement Fund	10,000	-	-	10,000
Redundancy Contingency Fund	10,000	-	3,000	13,000
VIP	-	29	-	29
The Community Creative Hub	-	(544)	-	(544)
VIC Hyndburn	-	-	5,000	5,000
	<u>101,906</u>	<u>(818)</u>	<u>-</u>	<u>101,088</u>
<b>Restricted funds</b>				
DCEPT	1,926	5,810	-	7,736
LCC Building Resilience Fund	2,881	(2,881)	-	-
Building Better Opportunities	(688)	423	-	(265)
ABF The Soldiers	4,618	(4,618)	-	-
Hardship Fund	1,605	(75)	-	1,530
Armed Forces Covenant Trust	-	14,213	-	14,213
Santander Discovery Grant	-	4,350	-	4,350
	<u>10,342</u>	<u>17,222</u>	<u>-</u>	<u>27,564</u>
<b>TOTAL FUNDS</b>	<u>112,248</u>	<u>16,404</u>	<u>-</u>	<u>128,652</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2019

**13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	2,310	9,375	11,685
Donations	7,729	-	7,729
Fundraising - Singing	4,567	(472)	4,095
Fundraising-Other	4,800	(440)	4,360
East Lancs CCG	80,087	(84,682)	(4,595)
HMR-INT	35,043	(58,620)	(23,577)
VIP	844	(815)	29
The Community Creative Hub	4,420	(4,964)	(544)
Income Generation	6,361	(6,361)	-
Trading	<u>1,552</u>	<u>(1,552)</u>	<u>-</u>
	147,713	(148,531)	(818)
<b>Restricted funds</b>			
DCEPT	7,310	(1,500)	5,810
LCC Building Resilience Fund	1	(2,882)	(2,881)
Building Better Opportunities	12,565	(12,142)	423
Hardship Fund	-	(75)	(75)
Armed Forces Covenant Trust	19,677	(5,464)	14,213
Santander Discovery Grant	4,350	-	4,350
ABF The Soldiers	<u>-</u>	<u>(4,618)</u>	<u>(4,618)</u>
	43,903	(26,681)	17,222
<b>TOTAL FUNDS</b>	<u>191,616</u>	<u>(175,212)</u>	<u>16,404</u>



Notes to the Financial Statements - continued  
for the Year Ended 31 March 2019

## 13. MOVEMENT IN FUNDS - continued

## Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.18 £
<b>Unrestricted Funds</b>				
General fund	45,736	10,489	(20,000)	36,225
Donations	-	8,599	-	8,599
Fundraising - Singing	-	4,418	-	4,418
East Lancs CCG	-	7,584	-	7,584
Voices Concert	-	1,503	-	1,503
HMR-INT	6,597	16,980	-	23,577
Vehicle Replacement Fund	-	-	10,000	10,000
Redundancy Contingency Fund	-	-	10,000	10,000
	<u>52,333</u>	<u>49,573</u>	-	<u>101,906</u>
<b>Restricted Funds</b>				
HMR-SIF	21,510	(21,510)	-	-
DCEPT	1,926	-	-	1,926
LCC Building Resilience Fund	26,228	(23,347)	-	2,881
Greggs Foundation	1,790	(1,790)	-	-
Building Better Opportunities	1,214	(1,902)	-	(688)
ABF The Soldiers	7,975	(3,357)	-	4,618
Hardship Fund	-	1,605	-	1,605
	<u>60,643</u>	<u>(50,301)</u>	-	<u>10,342</u>
<b>TOTAL FUNDS</b>	<u>112,976</u>	<u>(728)</u>	-	<u>112,248</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2019

**13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	10,489	-	10,489
Donations	8,599	-	8,599
Fundraising - Singing	4,418	-	4,418
East Lancs CCG	80,001	(72,417)	7,584
Voices Concert	2,317	(814)	1,503
HMR-INT	<u>44,225</u>	<u>(27,245)</u>	<u>16,980</u>
	150,049	(100,476)	49,573
<b>Restricted funds</b>			
HMR-SIF	-	(21,510)	(21,510)
LCC Building Resilience Fund	(1)	(23,346)	(23,347)
Greggs Foundation	-	(1,790)	(1,790)
Building Better Opportunities	4,340	(6,242)	(1,902)
ABF The Soldiers	-	(3,357)	(3,357)
Hardship Fund	<u>3,051</u>	<u>(1,446)</u>	<u>1,605</u>
	7,390	(57,691)	(50,301)
<b>TOTAL FUNDS</b>	<u>157,439</u>	<u>(158,167)</u>	<u>(728)</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2019

**13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
<b>Unrestricted funds</b>				
General fund	45,736	22,174	(25,085)	42,825
Donations	-	16,328	-	16,328
Fundraising - Singing	-	8,513	(4,418)	4,095
Fundraising-Other	-	4,360	-	4,360
East Lancs CCG	-	2,989	-	2,989
Voices Concert	-	1,503	1,503	3,006
HMR-INT	6,597	(6,597)	-	-
Vehicle Replacement Fund	-	-	10,000	10,000
Redundancy Contingency Fund	-	-	13,000	13,000
VIP	-	29	-	29
The Community Creative Hub	-	(544)	-	(544)
VIC Hyndburn	-	-	5,000	5,000
<b>Restricted funds</b>				
HMR-SIF	21,510	(21,510)	-	-
DCEPT	1,926	5,810	-	7,736
LCC Building Resilience Fund	26,228	(26,228)	-	-
Greggs Foundation	1,790	(1,790)	-	-
Building Better Opportunities	1,214	(1,479)	-	(265)
ABF The Soldiers	7,975	(7,975)	-	-
Hardship Fund	-	1,530	-	1,530
Armed Forces Covenant Trust	-	14,213	-	14,213
Santander Discovery Grant	-	4,350	-	4,350
	<u>60,643</u>	<u>(33,079)</u>	<u>-</u>	<u>27,564</u>
<b>TOTAL FUNDS</b>	<u>112,976</u>	<u>15,676</u>	<u>-</u>	<u>128,652</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2019

**13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	12,799	9,375	22,174
Donations	16,328	-	16,328
Fundraising - Singing	8,985	(472)	8,513
Fundraising-Other	4,800	(440)	4,360
East Lancs CCG	160,088	(157,099)	2,989
Voices Concert	2,317	(814)	1,503
HMR-INT	79,268	(85,865)	(6,597)
VIP	844	(815)	29
The Community Creative Hub	4,420	(4,964)	(544)
Income Generation	6,361	(6,361)	-
Trading	1,552	(1,552)	-
	<u>297,762</u>	<u>(249,007)</u>	<u>48,755</u>
<b>Restricted funds</b>			
DCEPT	7,310	(1,500)	5,810
LCC Building Resilience Fund	-	(26,228)	(26,228)
Building Better Opportunities	16,905	(18,384)	(1,479)
Hardship Fund	3,051	(1,521)	1,530
Armed Forces Covenant Trust	19,677	(5,464)	14,213
Santander Discovery Grant	4,350	-	4,350
HMR-SIF	-	(21,510)	(21,510)
Greggs Foundation	-	(1,790)	(1,790)
ABF The Soldiers	-	(7,975)	(7,975)
	<u>51,293</u>	<u>(84,372)</u>	<u>(33,079)</u>
<b>TOTAL FUNDS</b>	<u>349,055</u>	<u>(333,379)</u>	<u>15,676</u>

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2019.

Veterans in Communities

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2019

	Unrestricted funds £	Restricted funds £	31.3.19 Total funds £	31.3.18 Total funds £
<b>INCOME AND ENDOWMENTS</b>				
<b>Voluntary income</b>				
Donations	8,919	65	8,984	10,217
Fundraising-Singing	4,567	-	4,567	4,418
East Lancs CCG	80,000	-	80,000	80,000
Voices concert	-	-	-	2,317
HMR-INT	35,044	-	35,044	42,330
Building Better Opportunities	-	3,101	3,101	4,339
Hardship Fund	-	-	-	3,051
The Community Creative Hub	83	-	83	-
No description	25	-	25	-
VIP income	844	-	844	-
Voluntary income - General	<u>2,136</u>	<u>-</u>	<u>2,136</u>	<u>4,867</u>
	131,618	3,166	134,784	151,539
<b>Activities for generating funds</b>				
Fundraising events	2,011	-	2,011	-
Rental income	7,045	-	7,045	3,687
Art sales	1,076	-	1,076	2,184
Craft sales	379	-	379	-
Other sales	2,810	-	2,810	-
Cafe income	1,425	-	1,425	-
Mini bus hire	<u>773</u>	<u>-</u>	<u>773</u>	<u>-</u>
	15,519	-	15,519	5,871
<b>Investment income</b>				
Bank interest	118	-	118	29
<b>Charitable activities</b>				
Grants	<u>458</u>	<u>40,737</u>	<u>41,195</u>	<u>-</u>
<b>Total incoming resources</b>	<b>147,713</b>	<b>43,903</b>	<b>191,616</b>	<b>157,439</b>
<b>EXPENDITURE</b>				
<b>Other trading activities</b>				
Purchases	5,009	-	5,009	-

This page does not form part of the statutory financial statements

## Veterans in Communities

### Detailed Statement of Financial Activities for the Year Ended 31 March 2019

	Unrestricted funds £	Restricted funds £	31.3.19 Total funds £	31.3.18 Total funds £
<b>Charitable activities</b>				
Wage costs	109,799	17,158	126,957	115,834
Gas, electricity and water	2,407	931	3,338	3,240
Telephone and computer costs	1,709	511	2,220	5,620
Post, stationery and adverts	5,736	793	6,529	7,086
Sundries	1,286	111	1,397	2,662
Direct costs	2,678	2,665	5,343	6,896
Motor expenses	2,943	900	3,843	4,266
Travel and refreshments	2,602	958	3,560	3,086
Rent	-	-	-	361
Insurance	3,378	-	3,378	2,335
Professional fees	3,385	1,500	4,885	866
Repairs	1,960	369	2,329	3,345
Cleaning and hygiene	1,044	24	1,068	429
Depreciation	725	640	1,365	641
Staff training	832	200	1,032	-
Bank charges	60	-	60	-
Event costs	1,175	-	1,175	-
Subscriptions	213	-	213	-
Loss on sale of intangible fixed assets	-	(79)	(79)	-
	141,932	26,681	168,613	156,667
<b>Support costs</b>				
<b>Governance costs</b>				
Auditors' remuneration	1,590	-	1,590	1,500
<b>Total resources expended</b>	148,531	26,681	175,212	158,167
<b>Net income/(expenditure)</b>	<u>(818)</u>	<u>17,222</u>	<u>16,404</u>	<u>(728)</u>

This page does not form part of the statutory financial statements

**Supporting ex-military and emergency  
services personnel, and their families**

**175+**

New members identified, registered and supported

**200+**

outreach sessions delivered across Pendle,  
Burnley, Hyndburn, Rossendale, Rochdale,  
Heywood and  
Middleton

**50+**

Home visits provided for those who can't get to the  
Centre or outreach points

## **Encouraging members to use their skills and experience to benefit the local community**

Regular awareness raising sessions delivered  
to Greater Manchester Police Trainees

Outdoor education space and shed built at a  
local primary school

### **3**

mentoring and coaching weeks for young people  
attending the National Citizen Service or Public  
Services Course offered by local colleges

Planters built from recycled pallet wood for  
the Haslingden and Helmshore Civic Pride  
Group.

Large planter produced and delivered to local  
charity Only Foals and Horses



## **Working in partnership to support the Armed Forces Covenant and recognise in-service and ex-service personnel**

Representation on and active participation in 3 Armed Forces Covenant Groups

- ♦ Pendle
- ♦ Burnley
- ♦ Heywood, Middleton and Rochdale

→ Full partner in the delivery of the Integrated Neighbourhood Team contract in HMR

→ Partnership work and delivery with BFC in the Community

Partnership with Angie's Angels, working together to house 2 homeless veterans.

Partnering with Barbers at Work to provide haircuts for veterans for Remembrance Day

## **Establishing partnerships to work towards addressing issues affecting former armed forces personnel and their families**

**50+**

Partnership meetings with other organisations to develop joint working

**3**

Pop-up shops in Burnley and Nelson

**50**

Presentations and training sessions given to partner agencies on the issues faced by ex-services personnel

**25**

Information stands held across East Lancashire, Heywood, Middleton and Rochdale to raise awareness

## Supporting health and wellbeing

Peer support  
Art Group  
Choir  
Craft Group  
Allotment projects in Rossendale

*Annual programme of walks, activities and social inclusion trips*

4 Activity Days including adventurous team building and water activities

Brockholes

Canal cruise

Crosby Antony Gormley statues

Garden clearance for an elderly veteran

A retreat day at Bellisima

Visit to Khisra Mosque for an inter-culture meal

## **Supporting health and wellbeing Cont.**

Bank Holiday openings. VIC only closed for  
Christmas Day

Weekend trips, walks and involvement in  
community events

**35** Christmas Hampers delivered to those  
alone on Christmas Day

Access to Mental Health First Aid training

Use of the VIC Centre for appointments with  
specialist psychological services (MVS),  
Citizens Advice, Lancashire Wellbeing  
Service and Inspire

## **Return to economic activity**

Changing Futures project, funded by the Big Lottery and European Social Fund, provided intensive one to one support to enable veterans to move closer to the job market.

One to one support tailored to meet the needs of the individual and an action plan to help them achieve skills, confidence and move towards finding employment

Delivery of courses to improve skills and increase confidence

## Fundraising

VIC Choir raised a staggering **£4,567**  
from collections during performances

Over **£12,000** in grants were secured

Fundraising events and donations raised  
**£18,000+**

## Volunteers

VIC is extremely grateful to each and every one of our volunteers who give so generously of their time and skills.

**4000+**

Volunteer hours gifted to VIC  
Equal to **£32,800+** if paid at minimum wage

Admin      Walks      Fundraising      Choir  
Social inclusion trips      Allotment  
Ongoing outreach in Pendle, Heywood  
and Rochdale  
New outreach in Burnley and Hyndburn

## **Awards and Recognition**

**VIC was nominated anonymously for  
the Pride of Britain Awards**

**Tony Stubbs, a VIC volunteer in  
Middleton, was a finalist in the Soldiering  
On Awards 2018 in the Inspiration  
Category**

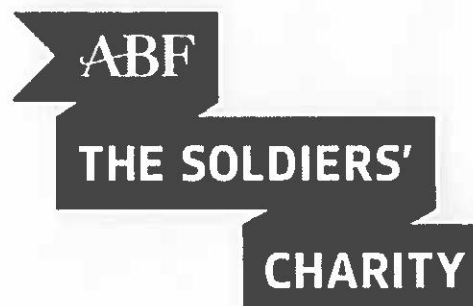
**The High Sheriff of Lancashire,  
Tony Attard, visited the VIC  
Centre and commended our work**



Thank you to our funders

**NHS**

**East Lancashire  
Clinical Commissioning Group**



**NHS**  
*Heywood, Middleton and Rochdale  
Clinical Commissioning Group*



**THE DOWAGER COUNTESS ELEANOR PEEL TRUST**



# Impact

**Grant** was medically discharged from the Scots Guards. His long-term relationship broke down, financial difficulties left him with no heating or electricity, and he was struggling to afford food. Grant was also being contacted by bailiffs and faced losing his home. He was referred to VIC.

VIC supported Grant to deal with his debt and mental health issues, enabling access to Citizens Advice, specialist tax advice, and benefits claims. Simultaneously Grant accessed the food store at VIC, and a number of activities, including the walks programme, art group, allotment project and trips.

All of these activities supported Grant's mental and physical wellbeing and he became involved in the community project with Burnley FC in the Community to create the community café area.

He has now cleared much of his debt, attended courses on first aid and mental health awareness and is working towards being a volunteer with VIC.

**Sonia** served with the Royal Corps of Transport and struggled with civilian life. On joining VIC she got involved in the walks, activity days and the allotment. She had this to say about being on the allotment:

'I had a good couple of hours digging and weeding, no pressure to complete anything, just time in the fresh air. I've achieved something instead of being cooped up at home, so thank you VIC for providing this space to chill and do something productive.'

"